**SMSOE Business & Proposal (B&P) and Seed Grant Award Program**

February 27, 2020

**Purpose:**

The goals of proposals for Business & Proposal (B&P) and Seed Grant funds are to develop proposals or pilot research ultimately leading to external funding (private, industry, government). Funds available each year will target $25,000. Typical amounts per project will range from $1,000-$5,000 with a cap of $12,500 per call. There will be an annual call during the spring semester. Budget items appropriate for B&P requests include Research Faculty salary, Faculty summer salary, and research staff directly related to proposal development. Budget items appropriate for Seed Grants include Research Faculty salary, Faculty summer salary, student salary, research services (boat expenses, equipment rental, etc.), and expendable supplies.

What these SMSOE Seed Grants & B&P do NOT cover:

* Conference travel
* Capital equipment (over $5,000)
* Professional development courses
* Student tuition

**Requirements:**

* Applicant must be affiliated with SMSOE and be able to serve as an UNH PI
* No more than one application per PI (lead or co-I) in each review period, and only one grant per PI will be funded in any given year
* Proposal must provide some indication of the targeted funding opportunity or program office
* B&P applications only – must identify specific agency program or RFP, with proposal due date if known, for which the proposal is being developed

**Application:**

* Name: Click or tap here to enter text.
* Date: Click or tap to enter a date.
* Title and Affiliation: Click or tap here to enter text.
* Choose 1:

☐Seed Grant

☐B&P Grant

* Description of research activity or identified proposal development (1500 word max):

Click or tap here to enter text.

* Has the applicant been in contact with a potential program manager? Please describe:

Click or tap here to enter text.

* Was there a pre-proposal process? Please describe:

Click or tap here to enter text.

* Itemized budget and budget explanation:

Click or tap here to enter text.

**Criteria and Review Process:**

* Priority will be given to first time applicants
* Applicant must provide an assessment of the potential for return to SMSOE and/or UNH
* Priority will be given to interdisciplinary efforts that connect more than one program or department across UNH
* The request should ultimately serve the wider research community as opposed to a focused single PI research program
* SMSOE Research Committee will review proposals with the exception of committee members with conflicts of interest and will recommend funding applications to the SMSOE Executive Committee. The SMSOE Executive Committee will make final funding decisions.

**Products:**

B&P: Proposal submitted within 6 months of received funding. A copy of the submitted proposal will be forwarded to the SMSOE following proposal submission.

Seed Grant: Summary report of research results and identification of external funding opportunities eventually leading to external funding.

Reports to be submitted to the Sally Nelson ([sally.nelson@unh.edu](mailto:sally.nelson@unh.edu)) within 1 year of award.

**Timeline:**

Proposals due April 3, 2020. Awards are anticipated to be announced by May 1, 2020 with funds distributed after May 15, 2020.

**Contact Info:**

Questions should be directed to Nancy Kinner ([Nancy.kinner@unh.edu](mailto:Nancy.kinner@unh.edu))

Submit applications to both: [marine.information@unh.edu](mailto:marine.information@unh.edu)